

HOMER CITY COUNCIL
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



SPECIAL MEETING
6:00 P.M. MONDAY
JUNE 15, 2015
COWLES COUNCIL CHAMBERS

MAYOR BETH WYTHE
COUNCIL MEMBER FRANCIE ROBERTS
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER BRYAN ZAK
COUNCIL MEMBER BEAUREGARD BURGESS
COUNCIL MEMBER GUS VAN DYKE
COUNCIL MEMBER CATRIONA REYNOLDS
CITY ATTORNEY THOMAS KLINKNER
CITY MANAGER KATIE KOESTER
CITY CLERK JO JOHNSON

SPECIAL MEETING AGENDA

Special Meeting 4:00 p.m. and Committee of the Whole 5:00 p.m. in Homer City Hall Cowles Council Chambers.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Councilmembers Van Dyke and Zak have requested excusal.

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

4. RECONSIDERATION

5. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Special and Regular meeting minutes of May 26, 2015. City Clerk. Recommend adoption.

- B. **Memorandum 15-081**, from Mayor, Re: Appointment of Anna Rodriguez Sansom to the Economic Development Advisory Commission and Reappointments of Don Stead and Roberta Highland to the Advisory Planning Commission.
- C. **Memorandum 15-082**, from City Clerk, Re: Liquor License Transfer for Beluga Lake Lodge and Best Western Bidarka Inn/Otter Room.
- D. **Ordinance 15-19**, An Ordinance of the Homer City Council, Amending Homer City Code Chapter 9.16 to Revise HCC 9.16.040, HCC 9.16.100, and Add HCC 9.16.110 Repealing the Seasonal Sales Tax Exemption as Applied to Certain Categories of Nonprepared Foods, Including But Not Limited to Cakes, Cookies, Ice Cream, Candy, Chips, and Frozen Pizzas. Lewis. Recommended dates: Introduction June 15, 2015, Public Hearing and Second Reading June 29, 2015.
- E. **Ordinance 15-20**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating an Alaska Department of Environmental Conservation Municipal Matching Grant in The Amount of \$1,922,577 and Authorizing a 30% Matching Requirement From the Homer Accelerated Water And Sewer Fund (HAWSP) in the Amount of \$576,773.10 for the Purpose of Completing the Water Distribution/Storage Improvement Project and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Public Works Director. Recommended dates: Introduction June 15, 2015, Public Hearing and Second Reading June 29, 2015.
- F. **Ordinance 15-21**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2015 Operating Budget by Appropriating \$277,335.45 to Pay for Homer Natural Gas Special Assessment District Assessments of 85 City Lots From Various City Reserve Funds. City Manager. Recommended dates: Introduction June 15, 2015, Public Hearing and Second Reading June 29, 2015.
- G. **Ordinance 15-22**, An Ordinance of the City Council of Homer, Alaska, Declaring That Lillian Walli Estates Subdivision Lots 57-60, 65-67, and 70 No Longer Need to Be Retained For a Public Purpose as No Public Need Exists For Retaining the Property and Releasing HM0880016 T06S R14W S24 Lillian Walli Estate Sub Lot 60, 65, 66, 67, 70, 57, 58, 59 For Sale Subject to Land Disposal Proceedings Under the Homer City Code. City Manager. Recommended dates: Introduction June 15, 2015, Public Hearing and Second Reading June 29, 2015.

- H. **Resolution 15-042**, A Resolution of the City Council of Homer, Alaska, Supporting Salmon Habitat Buffers on Lakes and Streams in the Kenai Peninsula Borough. Lewis. Recommend adoption.
- I. **Resolution 15-043**, A Resolution of the City Council of Homer, Alaska, Urging the U.S. Navy to Change Training Exercises in the Gulf of Alaska. Zak/Roberts. Recommend adoption.
- J. **Resolution 15-044**, A Resolution of the Homer City Council Disbanding the Port and Harbor Building Task Force. Mayor. Recommend adoption.

Memorandum 15-083 from Port and Harbor Building Task Force as backup.

- K. **Resolution 15-045**, A Resolution of the City Council of Homer, Alaska, Directing the Administration to Issue a Request for Proposals for Ambulance and Emergency Medical Billing Services. City Manager. Recommend adoption.

Memorandum 15-085 from Finance Director as backup.

- L. **Resolution 15-047**, A Resolution of the City Council of Homer, Alaska, Changing Dates for Payment of Assessments for the Homer Natural Gas Special Assessment District. City Manager. Recommend adoption.

Memorandum 15-084 from City Manager as backup.

- M. **Resolution 15-048**, A Resolution of the City Council of Homer, Alaska, Noting the Sufficiency of the Petition for the Lillian Walli Fairview Avenue Road Reconstruction and Paving and Sewer Improvements Special Assessment District and Setting the Public Hearing Date for September 14, 2015. City Clerk/Public Works Director. Recommend adoption.

Memorandum 15-086 from Public Works Director as backup.

- N. **Memorandum 15-087**, from Finance Director, Re: 2016 Proposed Budget Development Schedule.

6. VISITORS

- A. Michelle Drew, BDO, Auditor's Report, 10 minutes.
- B. Robert Letson, South Peninsula Hospital, 10 minutes
- C. Friends of the Homer Library, Library Western Lot Improvements, 10 minutes

7. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS

- A. Borough Report
- B. Commissions/Board Reports:
 - 1. Library Advisory Board
 - 2. Homer Advisory Planning Commission
 - a. Minutes of June 3, 2015
 - 3. Economic Development Advisory Commission
 - 4. Parks and Recreation Advisory Commission
 - 5. Port and Harbor Advisory Commission
- C. Thank You From Kachemak Heritage Land Trust for Grant Award Through The Homer Foundation

8. PUBLIC HEARING(S)

- A. **Ordinance 15-14**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Commercial Vessel Passenger Tax Program Grant from the Kenai Peninsula Borough for FY 2014 in the Amount of \$13,925.00 and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Introduction May 26, 2015, Public Hearing and Second Reading June 15, 2015.
- B. **Ordinance 15-15**, An Ordinance of the City Council of Homer, Alaska, Purchasing Tax Foreclosure Property, Kenai Peninsula Borough (KPB) Tax Parcel Number 173-052-19 and Designating its Use for Public Purpose and Authorizing the City Manager to

Execute the Appropriate Documents. City Manager. Introduction May 26, 2015, Public Hearing and Second Reading June 15, 2015.

C. **Ordinance 15-16**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 3.05.012, Complete Financial Plan, to Exclude State Revenue Sharing From Income in the City Budget. Mayor. Introduction May 26, 2015, Public Hearing and Second Reading June 15, 2015.

D. **Ordinance 15-17**, An Ordinance of the City Council of Homer, Alaska, Amending Ordinance 13-03(S)(2) to Permit the City to Prepay Principal of the Natural Gas Distribution Special Assessment Bond Authorized by Ordinance 13-02(S)(2), and Authorizing an Amendment to the Loan Agreement Between the City and the Kenai Peninsula Borough Regarding the Bond. City Manager. Introduction May 26, 2015, Public Hearing and Second Reading June 15, 2015.

Ordinance 15-17(S), An Ordinance of the City Council of Homer, Alaska, Amending Ordinance 13-03(S)(2) to Permit the City to Prepay Principal of the Natural Gas Distribution Special Assessment Bond Authorized by Ordinance 13-02(S)(2), and Authorizing an Amendment to the Loan Agreement Between the City and the Kenai Peninsula Borough Regarding the Bond. City Manager.

9. ORDINANCE(S)

10. CITY MANAGER'S REPORT

A. City Manager's Report

B. Bid Report

11. CITY ATTORNEY REPORT

12. COMMITTEE REPORT

A. Public Arts Committee

B. Permanent Fund Committee

C. Employee Committee Report

D. Port and Harbor Building Task Force

- E. Public Safety Building Review Committee
- F. Vessel Haul-Out Task Force

13. PENDING BUSINESS

14. NEW BUSINESS

15. RESOLUTIONS

- A. **Resolution 15-046**, A Resolution of the Homer City Council Accepting the 2014 Comprehensive Annual Financial Report with Audit and Financial Statements and Acknowledging the Management Letter Submitted by the City's Independent Auditor, BDO, USA, LLP and Authorizing the City Manager to Execute the Financial Report. City Manager/Finance Director.

16. COMMENTS OF THE AUDIENCE

17. COMMENTS OF THE CITY ATTORNEY

18. COMMENTS OF THE CITY CLERK

19. COMMENTS OF THE CITY MANAGER

20. COMMENTS OF THE MAYOR

21. COMMENTS OF THE CITY COUNCIL

22. ADJOURNMENT

Next Special Meeting is Monday, June 29, 2015 at 6:00 p.m., Committee of the Whole 5:00 p.m., and Worksession 4:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.